

## TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION, IOWA[751]

### Notice of Intended Action

**Twenty-five interested persons, a governmental subdivision, an agency or association of 25 or more persons may demand an oral presentation hereon as provided in Iowa Code section 17A.4(1)“b.”**

**Notice is also given to the public that the Administrative Rules Review Committee may, on its own motion or on written request by any individual or group, review this proposed action under section 17A.8(6) at a regular or special meeting where the public or interested persons may be heard.**

Pursuant to the authority of Iowa Code section 8D.3(3)“b,” the Iowa Telecommunications and Technology Commission hereby gives Notice of Intended Action to amend Chapter 1, “Description of the Organization,” Iowa Administrative Code.

This amendment reflects a change made in the organizational structure of the Iowa Communications Network.

Any interested person may make written comments or suggestions on the proposed amendment on or before July 20, 2010. Such written comments should be directed to Tamara Fujinaka, Government Relations Manager, Iowa Communications Network, First Floor, Grimes State Office Building, 400 E. 14th Street, Des Moines, Iowa 50319. E-mail may be sent to [tami.fujinaka@iowa.gov](mailto:tami.fujinaka@iowa.gov).

Also, there will be a public hearing on July 21, 2010, beginning at 11 a.m. in the ICN Grand Conference Room, Grimes State Office Building, 400 E. 14th Street, Des Moines, Iowa 50319. At the hearing, persons will be asked to give their names and addresses for the record and to confine their remarks to the subject of the amendment.

Any person who plans to attend the public hearing and who may have special requirements, such as those related to hearing or mobility impairments, should contact the Commission and advise of special needs.

This amendment was approved at the June 4, 2010, meeting of the Iowa Telecommunications and Technology Commission.

This amendment is intended to implement 2010 Iowa Acts, Senate File 2088, division V.

The following amendment is proposed.

Amend subrule 1.5(2) as follows:

**1.5(2) *Administrative elements.*** In order to carry out the functions of the commission, the following divisions/~~bureaus~~ and offices have been established:

*a.* The office of the deputy director is responsible for agency information systems functions, legislative liaison, public information, maintenance of a circuit database, and administrative support to the commission. The office also provides information and education to the public about the commission and the fiberoptic network and maintains the commission’s ~~World Wide Web page on the Internet~~ Web site.

*b.* The office of the chief financial officer is responsible for final review of the financial books and records prepared by the finance division prior to providing them to the commission, asset inventory and management, personnel transactions, and purchasing and contracting activities, as well as coordination with the attorney general’s office for legal counsel.

~~*b. c.*~~ *c.* The finance division is responsible for maintaining the financial books and records of the commission, accounting, billing, asset inventory and management, personnel transactions, travel vouchers, claims for payments of goods and services, processing cash receipts, purchasing and contracting activities, and facilities management and other duties as assigned from time to time.

~~*c. d.*~~ *d.* The network operations bureau and engineering division is responsible for provisioning of video services, data/Internet services, and voice services for authorized users. It is responsible for all operational aspects of the fiberoptic network. The division is also responsible for the technical operation of the fiberoptic network, including research and development, and network systems.

~~d. The engineering bureau is responsible for the technical operation of the fiberoptic network, including research and development, and network systems support. It oversees all physical aspects of the network's equipment and circuits and performs other duties as assigned from time to time.~~

e. The service delivery bureau division coordinates the activities between the engineers, individual sites, and authorized users. ~~It~~ The division is responsible for providing cost estimates for services; tracking service requests; executing installation services; assisting authorized users in finding the best structure to meet the users' needs; developing new products and services; maintaining price tables; and providing customer service and assistance.